

## What's changed on the UJS Web Portal?



### Simplified Navigation

The old Case Information menu options, which represented a range of navigation paths to docket sheets and calendars, have been consolidated into a single and straightforward choice - **Case Search**.



### Streamlined Searches

Case information searches can be completed across all levels of court through the Case Search screen.



### Consolidated Functions

For any case returned in a search, both docket sheet and calendar information can now be accessed through the Case Search screen.



### Improved Search Management Tools

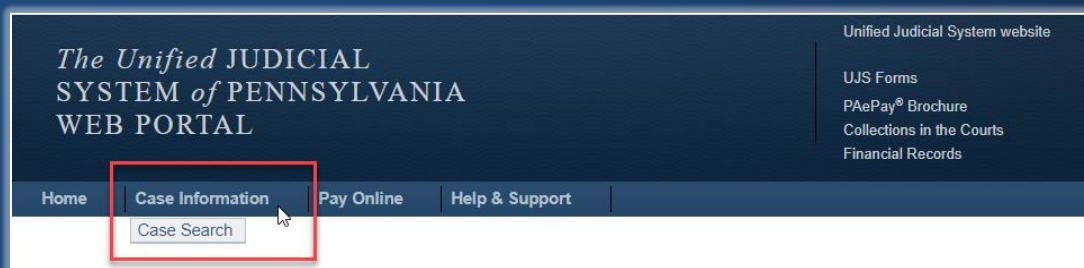
A new function provides the option to filter search results by certain case characteristics or organize them in ascending or descending order by any of these same attributes.



## Changes to the Case Information menu

The numerous docket sheet and calendar search options that were previously available under the *Court Case* and *Calendars* menus featured many repetitive functions. As a result, in order to improve the searching experience, the available options were consolidated into a single choice – **Case Search**.

The new and simplified navigation method applies to anyone searching for court case information, docket sheets, or calendars:



### If you're looking for...

**Docket Sheets**

All Courts

**Calendars**

Magisterial District Courts &  
Courts of Common Pleas

### You can now find them under...

# Case Search



*It is not necessary to log into the UJS Web Portal to access public docket sheets and calendars through the Case Search screen. Individuals with secure access, however, must continue to log into the Portal.*



# Introducing the Case Search screen

This screen provides the full range of search capability while maintaining the familiarity of the previous Docket Sheets and Calendars screens.

### One-stop for Case Info

Every search provides access to docket sheets and calendar events.

### Filtering & Sorting

All search results can be refined using the Filter function.

The screenshot shows the 'Case Search' interface. At the top, there are search filters including 'Search By: Date Filed', 'Advanced Search: [checked]', 'Date Filed Start Date: 11/01/2020', 'Date Filed End Date: 11/02/2020', 'County: Adams', 'MDJS Court Office', 'Calendar Event Start Date', 'Calendar Event End Date', 'Calendar Event Type', and 'Scheduled Events Only: [unchecked]'. Below the filters are 'Search' and 'Clear' buttons. The results are displayed in a table with columns: Docket Number, Court Type, Case Caption, Case Status, Filing Date, Primary Participant(s), Date Of Birth(s), and Complaint #. Three cases are listed, each with a 'D' icon in a box next to it, indicating a docket sheet is available. A large blue arrow points from the 'One-stop for Case Info' box to the search filters, and another points from the 'Filtering & Sorting' box to the filter options. A third arrow points from the 'Comprehensive Results' box to the first row of the results table, and a fourth points from the 'Docket Sheets' box to the 'D' icon in the first row.

Docket Number	Court Type	Case Caption	Case Status	Filing Date	Primary Participant(s)	Date Of Birth(s)	Complaint #
MJ-51301-CR-0009994-2020	Magisterial District	Comm. v. Peters, Carrie	Closed	11/01/2020	Peters, Carrie	06/29/2000	
CP-01-CR-0099398-2020	Common Pleas	Comm. v. Ware, Angelina	Active	11/02/2020	Ware, Angelina	03/20/1989	
CP-01-CR-0099397-2020	Common Pleas	Comm. v. Pittfield, Ellen	Active	11/02/2020	Pittfield, Ellen	09/28/1990	

### Comprehensive Results

Cases from different levels of court can appear in results.

### Docket Sheets

Easily viewable for any case with a single click.



## **Do you have a bookmark to the old Docket Sheets or Calendar webpages?**

---

Any bookmark created in your internet browser that points to the old Docket Sheets or Calendars screens can continue to be used in the short-term. These bookmarks will redirect you to a temporary landing page with instructions on proceeding to the Case Search screen.

It is highly recommended that you update any bookmarks you have as soon as possible.